

St Hugh of Lincoln, Bishop's Committee Meeting
December 18, 2015

Prior to the Official Meeting

Prayer

Discussion about roles, responsibilities and priorities

Present: Fr. Dan Rondeau (Vicar), Neil Passage (Sr. Warden and Treasurer), Rick Martinez (Jr. Warden), Jacque Swerdfeger, Janet Reynolds, Joy Woodman, Carol Rondeau (Clerk), Ed Hansen (Music Minister), Patricia Horkey (Nominee for ordination). Parishioner Terry Kurr was in attendance.

1. Call to Order

Time-2:12 pm

2. Review and Update Agenda

Notes.

3. Approve Minutes from 11/06/2015

Notes. Motion made by Neil and Jacque Seconded. All were in favor.

4. Reports

a. Treasurer's Report (Neil)

Notes. A discussion was made about how to use the money given by Patricia. Jacque made the motion to establish an elder care fund. Seconded by Neil. All were in favor.

b. Senior Warden's Report (Neil)

Notes-Nothing to report

c. Junior Warden's Report (Rick)

Notes-Report submitted.

Back deck project would be best served if Rick manages the project to completion. Joy so moved and Jacque seconded. All were in favor.

Discussion: all agreed that old chairs and kneelers (stored here) to go to Mission of Guadalupe in Riverside.

**Discussion: all agreed that old round table tops should be recycled
Noted: The 2016 Budget Building Maintenance will include the \$9.99 monthly fee to maintain monitoring of keyless entry system.**

d. Nominee Report (Patricia)

Notes-Report submitted and highlighted.

e. Music Ministry Report (Ed)

Notes-Report submitted orally.

f. Vicar's Report (Fr. Dan)

Notes-Report submitted and highlighted.

- i. Signing Form 8 (in the process of ordination) for the diocese
Document signed. Fr. Dan will send into diocese.

5. Old Business

- a. Laundry Love Ministry

Continued to next meeting.

- b. Food purchase for HELP Center (hams instead of turkeys)

- i. From our October Minutes: "It was moved to purchase 20 turkeys from Fairway Market to be given to the HELP Center. Motion made by Neil and seconded by Rick. Approved by all."
- ii. Ron Kelley was too late to follow through, but did place an order for 20 hams for pick up and delivery to HELP Center on Dec. 21 (the cost per pound is considerably less).

Motion to redirect the money designated for purchase of turkeys to pay for 20 hams to assist the HELP Center. Moved by _____, Seconded by _____, All approved.

6. New Business

- a. Items added at No. 4 (above)

Nothing added.

- b. Discuss and approve 2016 Budget

The Budget discussion was led by Neil. The 2016 Budget will be discussed further at the January meeting.

- c. Set January meeting day and time

- a. Rick has suggested we meet on January 8, 2016-2:00 next meeting
 - i. It is a possibility to not meet in January since we have scheduled the Annual Meeting for Sunday, January 24, 2016

Set next meeting for Friday, January 8, 2016 at 2:00 pm

7. Closing Prayer and Adjournment

4:13 pm

Responsibilities and Limitations

As we continue to work together as the Bishop's Committee I want to offer clarifications about what we are called to do and the responsibilities and limitations we face as the Vicar and Bishop's Committee of a Mission congregation in the Episcopal Diocese of San Diego.

So you know: my passion is for liturgical leadership, pastoral care, theological study, and teaching; I am not enamored with the legal language of Constitutions, Canons, and Bylaws and haven't paid a lot of attention to studying and learning these over the years. However, these—Constitutions and Canons and Bylaws—are agreed upon to provide good order to our work as members of and leaders in The Episcopal Church, The Episcopal Diocese of San Diego, and St. Hugh of Lincoln Episcopal Church. We are bound—morally and legally—to comply with these Constitutions, Canons, and Bylaws whether it is convenient or not.

Here are some relevant paragraphs describing our responsibilities and limitations.

From the Constitutions and Canons (2014) of the Episcopal Diocese of San Diego

Our sacred duty: we are to “manage [the] temporalities” of St. Hugh's

At an Annual Meeting to be called upon reasonable notice as soon after January 1st of each year as is practical, each congregation shall elect to manage its temporalities a Vestry or Bishop's Committee (referred to herein as “Vestry”) composed of persons who are at least 18 years of age and who are qualified electors of the congregation which elects them, the number to be determined by its Bylaws or Articles of Incorporation. *Title II. Canon 6.00*

temporalities: a secular possession, especially the properties and revenues of a religious body
–*New Oxford American Dictionary*

We have oversight of and limits to our management

The Bishop shall have authority and discretion over and shall supervise and control all Missionary work within the Diocese. *Title II. Canon 2.00*

... the title to real property purchased, given or otherwise acquired for Mission purposes, shall be vested in "The Episcopal Diocese of San Diego," a Corporation, sometimes referred to herein as the "Corporation of the Diocese" *Title II. Canon 2.11*

The Bishop is Rector of Diocesan Missions and Parishes Without Rectors. *Title II. Canon 7.08*

By ordination and by the Bishop's appointment I have sole responsibility for worship decisions

The Rector, subject to the Bishop, shall have exclusive charge of all things pertaining to or affecting the spiritual interests of the Parish, including the duty and right to give order concerning public worship, together with all that pertains thereto. The Rector shall have the spiritual direction and control of all organizations of the Parish and shall preside, with right to vote, at all Parish and Vestry meetings. The Rector shall at all times have access to the Church building or buildings and shall have the custody of the keys of the same. *Title II. The Churches. Canon 7. The Rector. 7.00 Rector to have Charge of Spiritual Interests.*

From the Constitutions and Canons of the Episcopal Church

It shall be the duty of every Member of the Clergy to see that music is used as an offering for the glory of God and as a help to the people in their worship in accordance with the Book of Common Prayer and as authorized by the rubrics or by the General Convention of this Church. To this end the Member of the Clergy shall have final authority in the administration of matters pertaining to music. In fulfilling this responsibility the Member of the Clergy shall seek assistance from

persons skilled in music. Together they shall see that music is appropriate to the context in which it is used. *Title II. Worship. Canon 5. Of the Music of the Church.*

From our Bylaws (2008)

St. Hugh of Lincoln Episcopal Church of Idyllwild, California, (hereinafter referred to as St. Hugh's or "the Mission") is a constituent part of the Episcopal Diocese of San Diego and of the Episcopal Church in the United States of America. It accedes to, recognizes and adopts the Constitution and Canons of the Episcopal Church and of the Diocese, and acknowledges the authority of the same. *I. Of The Mission*

No provision of these By-Laws regarding the Bishop's Committee shall be in conflict with the provisions of Title II, Canon 6, ("The Vestry"), the Constitution and Canons of the Episcopal Diocese of San Diego. (Herein following, any reference to the "Diocesan Canons" refers to the Constitution and Canons of the Episcopal Diocese of San Diego). *V. Of The Vestry. Section 1.*

**Bishops Committee Meeting - Jr. Warden Report
12/11/2015**

REVISED 12/18/2015

Back Deck:

1. 12/14/2015- Plans have been issued for review – 20 day turn-around
 2. Hans to place Wood order prior to Community Lumber tentative Closing. Owner will try to work with us.... Plan to put out for bid to other lumberyards for bid.
- Should I remain “contact person” for deck project for Riverside County and the Diocese?

Updates:

1. Roof: Behind Schedule, roofer injured and will repair/replace ASAP
2. Hall Project Completed – Except: Hall Molding/Stain/Door fix
3. Over Hangs – Completed
4. Replaced Exterior Cross Light

Notes:

January BC Meeting - January 8th. (?)
Old Chairs / Kneelers – Mission of Gaudalupe Riverside or Bishops List
Old Round Table Tops / Legs – discard?
Website renewal - \$ 70.00 yearly
Monthly monitoring keyless entry system - \$ 9.99 Month

ST. HUGH'S EPICOPAL CHURCH

Patricia Horkey-Nominee Report

Pastoral Care

Sacraments/Visiting:

- I. Continue to give sacraments to Alzheimer's patients and family members in the desert. (Hospice, Hospitals, and Convalescent Homes-For Mission Area Six)
- II. Bringing Holy Communion to our members of St. Hugh's who are not able to come to church. (In the home and hospital)
- III. Bringing food, supplies, and medicine to our individual members of St. Hugh's who are sick.
- IV. Driving individual members of St. Hugh's to doctor appointments and other appointments.
- V. Assisting with errands and chores of individual members of St. Hugh's who are sick.
- VI. Visiting and bringing blankets and teddy bears to the elderly in hospice care and convalescent homes.

Precious Elder Ministry/Mountain Community Alliance:

- I. Coordinated an interfaith meeting with the Mountain Community Leaders, to address the growing need and concern for the wellbeing of the elderly. Guest Speaker Supervisor Doreen Cahill from Ombudsmen located in Hemet.
- II. Coordinated an interfaith meeting with the Mountain Community Leaders to address the resources of Medi-Cal and Medi-Care, Meals on Wheels, Food Stamps, Social Security, etc. available to seniors and their families. Guest Speaker Supervisor MJ Arevalo from the Riverside County Office on Aging.
- III. Coordinated an interfaith meeting with the Mountain Community Leaders to address Veterans Benefits for seniors who are veterans and benefits for their family members. Guest Speaker Supervisor Linda Nunes from the California Veterans Alliance Non-profit organization.
- IV. With the guidance of the Precious Elder Ministry/Mountain Community Alliance, 3-Elders received helped from the (Office on Aging) with CAREGIVING ASSISTANCE. 1-Elder received helped from the (Office on Aging) with FOOD STAMPS. 1-Elder received a free hospital bed from (Crossroads 243 Church). 1-Elder received helped from the (Office on Aging) with SOCIAL SECURITY to receive BENEFITS that was

owed. 1-Elder received assistance with HOSPICE CARE from Ombudsmen. And 1- Elder received help from Adult Protective Services APS with finding a home to rent instead of living out of his car.

- V. Continue to coordinate monthly meetings with the Precious Elder Ministry/Mountain Community Alliance.
- VI. Help with the unloading of food supplies at the Help Center.

Liturgy Service:

- I. Assisting with Liturgical Ministry on Sundays
- II. Intercessory Prayer List/Get Well Cards sent out to members and driving members to appointments.
- III. Intercessory Prayer List: Continue prayers being offered
- IV. Assisting with the Altar's Guild Team
- V. Presiding at the Healing Service
- VI. Giving Sermons
- VII. Assisting with organization of St. Hugh's membership

Episcopal Diocese of San Diego:

- I. Attended (School For Ministry) Information Day at the San Diego Diocese
- II. Took an in-depth psychological exam for the diocese
- III. Meet with Rev. Gwynn from the Commission On Ministry here in Idyllwild
- IV. Meet with the Commission On Ministry Team at the diocese
- V. Meet with Bishop Mathes at the diocese
- VI. Meeting with PDC (Parish Discernment Committee)

Claremont School of Theology:

- I. Returning to CST (Claremont School of Theology) in January 2016

Thank You!

Vicar's Report | 18 December 2015

Thank you for your leadership and service to this community.

Action Items

1. The PDC has recommended that Patricia continue on to Postulancy *and even more discernment*. Today I ask you to sign "Form 8" from the Diocese pledging our support (spiritual and financial) to Patricia as she continues to ordination.

Note: Items in bold are new or suggested for further discussion and/or evaluation

Communications

1. I expect to have a current St. Hugh's Directory by the First of January (or sooner).
 - a. A preliminary working copy will be given to you at the meeting.
2. Maintaining our website
3. Maintaining our Facebook Page (seeking other "editors") additionally maintaining:
 - a. Hear what the Spirit is saying
 - b. MC Alliance Against Gender-Based Violence
4. Weekly E-newsletter and other occasional all-members-and-friends emails
5. Regular phone conversations
6. E-cards to members and friends

New Member Updates

1. **Need your help with Guests**
 - a. SEEK OUT AND WELCOME GUESTS
 - b. Help them sign Guest Book or Guest Card
2. Membership Update continues
3. Recent activity in November
 - a. **Roland Gaebert added as a Baptized Member**
 - b. **Chuck and Martha Lumia added as Baptized Members**
 - c. **Tim Doyle and Mizzy Diamond added as Baptized Members**
 - d. **Margaret Mary Leusch added as a Baptized Member**
4. **Bishop Mathes to visit St. Hugh's on June 5, 2016**
 - a. **Jeff Turner is preparing for Confirmation**
 - b. **Marshall Smith is preparing for Confirmation**
 - c. **Dorothy Brooks is preparing for Confirmation**
 - d. **Margaret Mary Leusch is preparing to be Received**

Membership and Attendance

Members: 75 (Baptized Members recorded in our Journal)

We have 9 Inactive Baptized Members and 1 Seeker

Communicants: 72

Friends of St. Hugh's: 110 (Source: Email list)

Sunday Attendance through November 30: 2014 (1497) | **2015 (1959)**

Average Sunday Attendance through November 30: 2014 (31) | **2015 (41)**

Ordination Process

1. Patricia Horkey continues her journey to ordination. She is "Our Nominee."
 - a. A Parish Discernment has concluded its work
 - i. Diocesan Chair: Susan Ward
 - ii. Diocesan Member: Richard Bonacci
 - iii. St. Hugh's Members: Joy Woodman, Robyn Ritchey, Terry Kurr
 - iv. Final Meeting of PDC was December 13, 2015 in Joy's Hemet Home
 - v. The PDC recommended Patricia to continue

Pastoral Care and Serving Others

1. Healing and Holy Communion (Attendance: 143, Average: 6)
 - a. Through Patricia and others I have regular contact with homebound
 - b. Fr. Larry Bernier (continues on hospice and weakening)
 - c. Susan Simmons (Upper respiratory infection; fearful of pneumonia)
 - d. Jeff Turner (Thank you to the whole community for caring)
 - e. Bill Surber (Hip surgery)
 - f. Three others have asked that I not share their situation. Be aware that I respect requests for anonymity and I keep confidences when asked.
2. Precious Elder Ministry continues under Patricia's Leadership
 - a. With my encouragement and participation Patricia continues to form a collaborative ministry—**The Mountain Communities Elder Alliance**—to the elderly in the Mountain Communities
 - i. The Alliance includes (so far) St. Hugh's, Spiritual Living Center, Crossroads 243, Spirit Mountain Retreat Center, Idy-Elders, interested individuals, and local individual care providers.
 - ii. The next meeting of the Alliance will be scheduled in January 2016
 - b. Patricia and I have begun a collaborative ministry to the elderly with the Pastoral Care Team of St. Margaret's in Palm Desert.
 - c. **Currently Patricia is coordinating efforts to provide for services to an elderly neighbor of Susan Simmons.**
3. Mountain Communities Alliance Against Gender-based Violence
 - a. With my encouragement and participation Callie Wight has taken leadership of a local effort to participate in global work to end Gender-based Violence
 - b. To date we have enlisted the support of the Idyllwild Rotary, the Idyllwild Soroptimists, Spirit Mountain Retreat Center, and the Idyllwild Arts Academy.
 - c. Other organizations being approached include schools, the Riverside District Attorney's Office, and other local, faith-based communities.

- d. **The Beyond Bystander Event was held December 1, 2015 at the Rainbow Inn. The Alliance hoped to host maybe 20 community members. We hosted over 60 members of the community at this Event.**
 - e. **The work of the Alliance, with Callie as Convener, continues to explore next steps.**
4. HELP Center support
 - a. Thank you for the September motion to make a monthly donation to the Center
 - b. Monthly food delivery continues with the support of St. Margaret's and Thrive On
 - c. Ron and I are working with Thrive On for Thanksgiving turkeys/meals
 - d. **On Tuesday, December 8, 2015—in cooperation with St. Margaret's Outreach, and with the help of Callie Wight—80 pounds of frozen chickens were delivered for distribution by the Center.**
 - e. Reminder: Callie and Conor now on the Board
 5. ERD support
 - a. The weekly item in our newsletter is my continuing small step in keeping awareness of needs and ministry in front of the congregation
 - b. My hope is to be a partner with ERD in healing a hurting world
 - c. This is a "Beyond-the-Hill" ministry effort
 6. Camp Stevens support
 - a. The weekly item in our newsletter is my continuing effort to keep awareness of the work of the Camp in front of the congregation
 - b. My hope is to partner with Camp Stevens in ministry; the Camp would then become another one of our "Beyond-the-Hill" ministry partners
 7. **Can we partner with/support the Cheyenne River Episcopal Mission in South Dakota.**
 - a. **The Rev. Margaret Watson (a former co-worker of mine) is the Vicar.**
 - b. **This would become another "Beyond-the-Hill" ministry partner.**
 - c. **Partnership will include prayers, communications between St Hugh's and the Cheyenne River Episcopal Mission, and may include financial support (with BC approval).**
 8. Mountain Communities Interfaith Alliance (St. Hugh's leads the way)
 - a. Met with Mary Morse (SMR) to plan future work in developing this Alliance
 - b. **The Service of Solace—with the help of Ed Hansen, Marshall Smith, an ensemble of singers from the Master Chorale, and Carlos Reynosa providing music and song for the event—was well attended (approaching 60).**
 - i. **Many who experienced this last year returned**
 - ii. **There were many new faces in the congregation this year**

Education

1. The "Keep Learning" feature of our weekly newsletter is my attempt to extend our Educational Ministry to members and friends
2. As reported last month:
 - a. Robyn, Bobbi, and Jim are developing a Bible Study
 - b. A Women's Bible Study has been requested
 - c. A Men's Bible Study has been requested
 - d. A Book Study has been requested
 - e. **I regret that there is no progress to be reported at this time.**

Funding Ministry and Stewardship

1. Continuing work
 - a. Church Pension Fund (CPF) offers online/print materials
 - b. Episcopal Church Foundation (ECF) offers online/print materials
2. Committees
 - a. Stewardship Committee 2015:
 - i. I am a committee of one
 - b. Fund Raising Committee
 - i. Suggest that the BC 2016 as a whole become the Fund Raising Committee

Worship Notes

1. **Grateful to Diana Kurr for the lovely paraments in the sanctuary**
2. **Grateful to Nancy Borchers and Annamarie Padula for their work, again displayed, on our parish banner.**
3. **Grateful to Annamarie Padula for her work with Ed and me in preparing the Sunday inserts.**
4. **Grateful to Neil, Susan Simmons, Diana, and Patricia, for their work as our Altar Guild.**
5. **Grateful to Jim, Neil, Jacque, Sherry, Margaret Mary, Jason, Bob P., Robyn, Hans, Susan Simmons, and others for their dedication and work as our St. Hugh's Schola.**
6. **Grateful to Jim and Rick for the purchase of Christmas decorations for the church.**
7. Listen to our members in order to help Ed and me evaluate and plan our worship

Calendar items

1. Thu. 12/24/156:00 pm Lessons and Carols followed by Holy Eucharist
2. Wed. 01/06/16.....10:00 am Epiphany (a spoken Service with Healing Prayers)
3. Sun. 01/24/16.....After Worship, Annual Meeting
4. Wed. 01/27/16.....6:00 pm Taizé Service

FORM 8, EDSO Discernment for Ordination

Letter of Support for Postulancy

(In accordance with Title III. Canon 6 Sec. 2(a) and Title III. Canon 8 Sec. 2(a); 2009 Canons)

To: The Right Rev. James R. Mathes
ATTN: Bobbi Hoff
The Episcopal Diocese of San Diego
2728 Sixth Avenue
San Diego, CA 92103

Name of Sponsoring Parish/Mission: ST HUGH OF LINCOLN, IDYLLWILD, CA

Date of Meeting: 18 DEC 2015 Place IDYLLWILD, CA

We (the Sponsoring Priest and two-thirds majority of the Vestry), whose names are hereunder written, testify to the best of our belief and personal knowledge that Patricia Horkey is a communicant of St Hugh's in good standing, and has met with a Parish Discernment Committee, at least one member of that committee not being members of this parish. Based on the recommendation of the Parish Discernment Committee, we do furthermore recommend admission as a Postulant and continuing discernment for Holy Orders.

(The Rev) Daniel Rondeau _____
Janet & Reynolds _____
Joy R. Woodman _____
Jackie Auerhofer _____
Neil Savage 12/18/15 _____

Attestation of Clerk or Recording Secretary:
I hereby certify that the foregoing certificate was signed at a meeting of the Vestry.

Signed: Daniel Rondeau (Clerk of Vestry)

Note: No person seeking Holy Orders shall sign any of the certificates prescribed by the Canons (Title III.5.2a; 2009 Canons).