

ANNUAL MEETING MINUTES
January 28, 2018

Call to Order

The meeting opened with the singing of Day By Day (Hymn 654)
The meeting was called to order at 11:10.

Declaration of a Quorum

A quorum was present. Approximately 29 qualified electors were present.

Review and Approval of Agenda

Agenda approved. No new items added.

Review and Approval of the Minutes of the 2016 Annual Meeting

The motion was made to approve the Minutes by Annamarie Padula and seconded by Lou Padula. All were in favor.

Vicar's Report

(Report attached)

Announcement of Jacque Swerdfeger as Senior Warden in 2016

Election of 2 members to the Bishop's Committee

The Nominating Committee of the Bishop's Committee nominated Robyn Ritchey and Jim Sales (pending Annual Meeting Approval) to serve to 2020.

Joy made the motion to allow Jim Sales to serve on the Bishop's Committee as People's Warden for another year. The motion was seconded by Martha Lumia and many others. All were in favor.

Election of 2 Delegates and 2 Alternates to the 2017 Diocesan Convention

The Nominating Committee of the Bishop's Committee nominated Carol Rondeau and David Haddad to serve as Convention Delegates and Jacque Swerdfeger and Jeff Turner to serve as Convention Alternates. Moved by several voices all at once. Seconded by many all at once. All were in favor.

Treasurer's Report

(Report attached)

Proposed Budget for 2018

(Attached)

Comments, observations, remarks, concerns, and hopes from the congregation.

1. Diana Kurr spoke about the weekly flowers Bruce Bainbridge asked about the amount of donation requested. Typically a donation of \$25 is made, however, donations of any amount are accepted.
2. Rick Martinez asked for an update on the Back Deck Project. Jim Sales addressed the deck project. Annamarie Padula asked if plans have been submitted to the County. Yes, plans have been submitted and approved. Jeff Campbell commented about the slope of the hill and building a deck on a slope. Joy Woodman asked about “fun” raising. The BC has designated Jim Sales, Jacque Swerdfeger, and Fr. Dan Rondeau to make suggestions for the BC to follow. Martha Lumia asked about the beginning of the deck project. The hope is to begin building this Spring.
3. Robyn Ritchey asked for volunteers to help make the palm crosses, for use on Palm Sunday (March 25, 2018)
4. Martha Lumia raised concerns about security issues during our Sunday service. Jeff Turner asked about contacting other churches to see what they are doing. Jacque Swerdfeger reported that the security issue would be looked into by the BC. Jeff Campbell addressed the issue of security and asked about the possibility of installing security cameras. Jacque Swerdfeger commented on being aware of issues and the continuing discussion of the BC. **Elanie Moore made a motion that we table this discussion until such time as the BC can review it. Lou Padula seconded. All were in favor.**

Courtesy Resolutions.

Annamarie Padula made the motion to approve the Courtesy Resolutions. It was seconded by Bruce Bainbridge. All were in favor.

Blessing and Adjournment

Fr. Dan Rondeau blessed the Electors. Nancy Borchers moved to adjourn. The motion was seconded by Lou Padula. All were in favor.

Respectfully submitted

Carol Rondeau

2017 Clerk of the Bishop’s Committee

Motion to allow Jim Sales to serve on the Bishop's Committee of St. Hugh's for an additional 2-year term.

As Jim Sales has served this congregation well as an elected member of the St. Hugh's Bishop's Committee in 2016 and 2017 and,

has additionally served this congregation well as its People's Warden in those two years and,

is willing to serve again on our Bishop's Committee for an additional 2-year term (2018-2020),

therefore, we, the Electors of the 2018 St. Hugh's Annual Meeting, suspend—for this occasion only—the provisions of Article V. Section 3. of our By-laws and elect Jim Sales to the Bishop's Committee for a 2-year term to end with the adjournment of the Annual Meeting of 2020.

Background.

Article V. Section 3. of the By-laws of St. Hugh's Episcopal Church.

In accordance with Title II, Canon 6.01, of the Diocesan Canons, the Bishop's Committee shall be elected on a two year "rotation" basis, with two of the four Members-at-Large retiring at the end of each year, a "year" running from the adjournment of an Annual Meeting to the adjournment of the subsequent Annual Meeting. No retiring member shall be eligible for re-election under one year after completion of an elected term, except that member(s) elected to fill vacancies shall be eligible for election to a full term without a retirement period.

Jim has been very involved with the "Back Deck Project" both locally and with the appropriate Diocesan Staff. His willingness to continue this process as a member of the Bishop's Committee (and likely as People's Warden) will be beneficial to both our congregation and the Diocese. Furthermore, Jim has donated many volunteer hours to the maintenance and improvement of the Building and Grounds of St. Hugh's and is willing to continue this work. I believe that suspending the By-laws on this occasion and electing Jim to an additional 2-year term is the right thing to do for our congregation and the Diocese. ~Fr. Dan

Vicar's Report | 28 January 2018

In 25 words or less

In 2017, with determined effort and God's grace, we helped others and helped ourselves discover the significance of Jesus Christ.

Member Updates

This information is based upon our 2016 Parochial Report, our Current Register, and email list

| | |
|--|------------|
| Total Active Baptized Members (31 December 2016) | 80 |
| Total Active Baptized Members (31 December 2017)..... | 90 |
| Friends of St. Hugh's (31 December 2016)..... | 135 |
| Friends of St. Hugh's (31 December 2017) | 154 |

Attendance

| | |
|---|---------------|
| Total Attendance 2016 through December 31 | 2325 |
| Total Attendance 2017 through December 31 | 2377 |
| Sunday Attendance 2016 through December 31 | 2027* |
| Sunday Attendance 2017 through December 31 | 2121** |
| Average Sunday Attendance 2016 through December 31 | 41 |
| Average Sunday Attendance 2017 through December 31 | 42 |
| Easter Sunday 2016 | 74 |
| Easter Sunday 2017 | 62 |
| Taizé in 2016 | 65 |
| Taizé in 2017..... | 50 |

*There were 3 Snow Days in 2016 **There was 1 Snow Day in 2017

Pastoral Care and Serving Others

1. Intercessory Prayer Group involved in daily prayer. Includes 6 Members.
2. I give thanks that our Precious Elder Ministry continues under Patricia's Leadership
3. HELP Center support was continued in 2017
 - a. Our Bishop's Committee made a monthly pledge (of \$250) on behalf of the people of St. Hugh's to support the Medical Emergency Fund of the HELP Center
4. I participate in the Idyllwild Interfaith Leadership Alliance (St. Hugh's leads the way)
5. I am a Board Member of the Idyllwild Community Fund whose goal is to support and encourage non-profit organizations serving Idyllwild and the Mountain Communities.
6. I participate, with Martha Lumia and Callie Wight in the work of the Phoenix Alliance which seeks to promote healthy relationships and eliminate Gender-Based Violence.
7. As needed I encourage and assist your fine work in caring for each other

Our Candidate for Ordination: Patricia Horkey

We have been called to build up each other as we each hear God's unique and personal call to live out some aspect of our Baptismal Covenant. Patricia has been called to seek ordination as a priest. We are called to travel with her on this journey. In 2017 some milestones were achieved.

1. Recall in 2016: Patricia became a Postulant for ordination to the priesthood, Diocese of San Diego
 - a. Extensive background checks (financial and criminal) were ordered by the Diocese
 - b. Psychological Evaluations were completed. Results reported to the Bishop.
 - c. A Parish Discernment Committee was formed, met, and recommended to the Bishop, to me, and to the Bishop's Committee that Patricia continue her journey to ordination.
 - i. Committee Members: Susan Ward (Christ Church Coronado), Chair; Richard Bonacci (Cathedral of St. Paul) Diocesan-Member-At-Large; Joy Woodman, Robyn Ritchey, Terry Kurr, Members from St. Hugh's.
 - d. The Bishop's Committee accepted the recommendation of the Parish Discernment Committee and by a two-thirds majority of members pledged financial support for Patricia's education and so informed the Bishop and the Diocese.
 - e. At the January 2016 Retreat with the Commission on Ministry and the Bishop, Patricia was named a Postulant to Holy Orders.
2. In 2017 Patricia completed the work for and received her Master of Divinity (M.Div.) degree from the Claremont School of Theology. In addition she completed required classes at our Diocesan School for Ministry.
3. In 2017 Patricia, with our support, the recommendation of Assisting Bishop Katharine Jefferts Schori, the affirmative votes of both the Commission on Ministry and the Standing Committee of the Episcopal Diocese of San Diego, became a Candidate for Holy Orders.
4. In 2018—God willing—Patricia will be ordained a Deacon of the Episcopal Church in April and a Priest of the Episcopal Church six months later (earliest date would be in October 2018).

Worship & Spirituality

We are renewing God's call to us to be a "thin place" in the Mountain Communities and our Diocese

1. Taizé Service begun in 2014 continued in 2015.
 - a. Diana Kurr, Leader
 - b. Ed Hansen, Musician
 - c. In 2017 we offered this Service on the Fourth Wednesday of the month
 - d. In 2018 we will work to promote attendance at this Service.
2. Blessings of Animals in October involved many. Total attendance this year was 22 (down from 30 in 2016). The dog treats continued to be an attraction.
3. Continued to assign liturgical ministers
 - a. In 2018 anticipate:
 - i. Invitation to members to serve in new ways
 - ii. Renewal of licenses for those already serving
4. Thanksgiving for so many helping hands in maintaining the building and grounds
 - a. Jim Sales and others for work on garden and grounds
 - b. Diana Kurr for keeping our sanctuary and altar area seasonally appropriate
 - i. Many thanks to those who "greened the church" for Christmas
 - ii. Thank you to Elanie Moore for coordinating artists to supply the art work for our Worship Booklets.

- c. Thanksgiving to Martha and Chuck Lumia, Tim Doyle and Mizzi Diamond for their work coordinating our Fellowship Ministry
- 5. Our Chapel on Strawberry Creek (Chapel of the Transfiguration) was used twice in 2017.
 - a. Let's anticipate its use in 2018 (volunteers have already come forward to help with set up and clean up)
 - b. Jeff Turner has plans and cost estimates for a retractable cover to shade worshippers in the Summer while allowing them to look up and see sky and trees.
- 6. Memorial Garden renewed and refreshed with loving attention
 - a. In 2016 the BC reviewed and updated our Pricing and Policies for the Memorial Garden. Documents available on request.
- 7. Pet Memorial Garden: the BC continues to refine its plan to implement a Pet Memorial Garden on our grounds.
- 8. Interfaith Service of Solace, December 8, 2017 was cancelled due to snow and ice making travel hazardous.

Education

- 1. Bible Study was renewed in 2017.
 - a. At least one of the lessons for the upcoming Sunday is explored in more detail.
 - b. Questions about the Episcopal Church and the Christian Faith are also explored.
 - c. Average attendance in 2017 was 8 (with a high attendance of 14).
- 2. In December 2017 our Sunday School for children was revived.
 - a. Carol Rondeau, with your support and encouragement, is our "Sunday School Superintendent" (and teacher).
 - b. We give thanks for her ministry with our children.
 - c. We give thanks for the 3 families who encourage their children to attend Sunday School.
 - d. Attendance has varied from 1 to 7 children on a Sunday
- 3. The "Keep Learning" feature of our weekly newsletter is my attempt to extend our Educational Ministry to members and friends
 - a. In 2018 I will continue to invite others to sign up for Hear the Spirit newsletter and blog
 - b. In 2018 I will continue to invite others to sign up for the Wind in the Pines Blog

Communications

- 1. A Directory will be distributed today
- 2. I work weekly to maintain our website
- 3. I work regularly on our Facebook Page
 - a. I am seeking other "editors" for our Page.
- 4. I maintain a blog: Hear what the Spirit is saying (Christian Formation)
- 5. I established a blog: Wind in the (Idyllwild) Pines (Eclectic mix of information and prayers)
- 6. I maintain a Facebook Page for the Phoenix Alliance (a coalition of our neighbors working to promote healthy relationships and discourage Gender-Based Violence)
- 7. E-cards, phone conversations, and hand written notes to members and friends are shared with the help of Patricia.

St. Hugh Episcopal Church
 25525 Tahquitz Drive
 Idyllwild CA 92549-0506

General Fund/Income Expense Statement 12/31/17

| | 2017 Budget [1] | Budget YTD 12/31/17 | Actual YTD 12/31/17 | Delta fav (unfav) [2] |
|---|-----------------|------------------------|------------------------|-----------------------------|
| REVENUE | | | | |
| Plate Income | \$ 25,000.00 | \$ 25,000.00 | \$ 32,093.67 | \$ 7,100.00 |
| Pledge Income | \$ 23,200.00 | \$ 23,200.00 | \$ 14,671.22 | \$ (8,500.00) |
| Facilities Use | \$ 4,800.00 | \$ 4,800.00 | \$ 4,910.00 | \$ 100.00 |
| Non Cash Donations | \$ 700.00 | \$ 700.00 | \$ 441.48 | \$ (300.00) |
| Vicar's Discretionary Fund | \$ (1,000.00) | \$ (1,000.00) | \$ (1,000.00) | \$ - |
| Transfers to "Designated Outreach Idyllwild Help Center" | \$ (3,000.00) | \$ (3,000.00) | \$ (3,000.00) | \$ - |
| Transfer to/from Designated Funds | \$ - | \$ - | \$ 45.01 | \$ - |
| Total Revenue | \$ 49,700.00 | \$ 49,700.00 | \$ 48,161.38 | \$ (1,600.00) |
| EXPENSES | | | | |
| Mission Share | \$ 5,700.00 | \$ 5,700.00 | \$ 5,682.00 | \$ - |
| Special Projects | \$ - | \$ - | \$ - | \$ - |
| Clergy Special | \$ - | \$ - | \$ - | \$ - |
| | \$ 5,700.00 | \$ 5,700.00 | \$ 5,682.00 | \$ - |
| PERSONNEL | | | | |
| Clergy - Housing Allow | \$ 13,000.00 | \$ 13,000.00 | \$ 13,000.00 | \$ - |
| Educational Stipend | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ - |
| Supply Clergy | \$ 1,000.00 | \$ 1,000.00 | \$ 929.74 | \$ 100.00 |
| Organist | \$ 9,500.00 | \$ 9,500.00 | \$ 10,600.00 | \$ (1,100.00) |
| Janitorial | \$ 2,100.00 | \$ 2,100.00 | \$ 2,783.44 | \$ (700.00) |
| Auto Mileage-Ministry [3] | \$ - | \$ - | \$ - | \$ - |
| | \$ 28,600.00 | \$ 28,600.00 | \$ 30,313.18 | \$ (1,700.00) |
| PROGRAM & WORSHIP-SWEEPS | | | | |
| Service [4] | \$ 600.00 | \$ 600.00 | \$ - | \$ 600.00 |
| Worship [5] | \$ 600.00 | \$ 600.00 | \$ 106.44 | \$ 500.00 |
| Evangelism [6] | \$ 3,300.00 | \$ 3,300.00 | \$ 2,859.54 | \$ 400.00 |
| Education [7] | \$ 200.00 | \$ 200.00 | \$ 178.52 | \$ - |

St. Hugh Episcopal Church
 25525 Tahquitz Drive
 Idyllwild CA 92549-0506

General Fund/Income Expense Statement 12/31/17

| | 2017 Budget [1] | Budget YTD 12/31/17 | Actual YTD 12/31/17 | Delta fav (unfav) [2] |
|--|-------------------|------------------------|------------------------|-----------------------------|
| Pastoral Care [8] | \$ - | \$ - | \$ - | \$ - |
| Stewardship [9] | \$ - | \$ - | \$ - | \$ - |
| | \$ 4,700.00 | \$ 4,700.00 | \$ 3,144.50 | \$ 1,500.00 |
| ADMINISTRATIVE | | | | |
| Office | \$ 500.00 | \$ 500.00 | \$ 74.35 | \$ 400.00 |
| Postage | \$ 100.00 | \$ 100.00 | \$ 144.50 | \$ - |
| | \$ 600.00 | \$ 600.00 | \$ 218.85 | \$ 400.00 |
| FACILITY REPAIR | | | | |
| Utilities - Water, Gas, Elec, Cable [10] | \$ 5,400.00 | \$ 5,400.00 | \$ 5,650.12 | \$ (300.00) |
| Other Operating Exps | \$ 900.00 | \$ 900.00 | \$ 927.96 | \$ - |
| Insur - Prop & Liab, Bond | \$ 1,800.00 | \$ 1,800.00 | \$ 2,107.00 | \$ (300.00) |
| Facility Repair | \$ 6,300.00 | \$ 6,300.00 | \$ 2,517.60 | \$ 3,800.00 |
| Termite Insurance | \$ 300.00 | \$ 300.00 | \$ 250.00 | \$ 100.00 |
| Property Tax | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ - |
| | \$ 14,800.00 | \$ 14,800.00 | \$ 11,552.68 | \$ 3,300.00 |
| MISCELLANEOUS | | | | |
| Miscellaneous | \$ 1,000.00 | \$ 1,000.00 | \$ 367.54 | \$ 600.00 |
| TOTAL EXPENSE | \$ 55,400.00 | \$ 55,400.00 | \$ 51,278.75 | \$ 4,100.00 |
| NET INCOME | \$(5,700.00) [11] | \$(5,700.00) | \$ (3,117.37) | \$ 2,500.00 |

GFBUDGETMONTH

12

MONTHEND

12/31/17

MONTHBEG

11/30/17

[1] 2017-01-10 BC approval
<https://drive.google.com/open?id=0B7tUC2T-VgjLdXBTcDNYWS1VRm8>

[2] Actual vs ytd budget

[3] Mileage incurred by various congregants in performing works for the church

[4] This category is for service to others, a check of the entries to this account for 2016, show that the expenses should have been in Worship. Expenses for online courses, education, pamphlets, digital educational aids should be in th Education account.

[5] music copyrights, music purchases

[6] Expenses for advertising, fellowship, kitchen supplies, refreshments, coffee, etc.

[7] Prayer guides

[8] Expenses having to do with sustaining the vicar's ability to care for others

[9] expenses associated with the ability to give, tithing, donations etc.

[10] 10/14 statement, moved internet and phone to utilities deleted phone account

[11] 2017 Approved Budget is (\$5,900) problem with rounding on total revenue, see notes to the right of total revenue line on the 2017 Budget spreadsheet for explanation. I will use the (\$5,700) amount for the duration of 2017

**St. Hugh Episcopal Church
25525 Tahquitz Drive
Idyllwild CA 92549-0506**

2018 BUDGET

REVENUE

| | |
|---|-------------|
| Plate Income | \$32,000.00 |
| Pledge Income | \$15,000.00 |
| Facilities Use | \$5,000.00 |
| Non Cash Donations | \$500.00 |
| Vicar's Discretionary Fund | -\$1,000.00 |
| Transfers to "Designated Outreach Idyllwild Help Center" | -\$3,000.00 |
| Buildings & Grounds Cntingency Fund | -\$4,000.00 |
| Total Revenue | \$44,500.00 |

EXPENSES

Common Life Share Pledge \$5,700.00

Clergy - Housing Allow \$13,000.00

Supply Clergy \$1,000.00

Organist \$10,400.00

Janitorial \$3,000.00

Service \$100.00

Worship \$200.00

Evangelism \$3,000.00

Education \$200.00

Office \$100.00

Postage \$100.00

Utilities - Water, Gas, Elec, Cable \$5,400.00

Other Operating Exps \$900.00

Insur - Prop & Liab, Bond \$1,800.00

Facility Repair \$2,700.00

Termite Insurance \$250.00

Property Tax \$100.00

Miscellaneous \$400.00

TOTAL EXPENSE \$48,350.00

DECREASE IN GENERAL FUND -\$3,850.00

Courtesy Resolutions 2018

Greetings to Catherine Miller

WHEREAS, Mrs. Catherine Miller, the Surviving Spouse of our First Vicar, The Rev. Robert H. Larkin, continues to reside in Palm Desert, CA;

AND WHEREAS, she continues to be a Friend of St. Hugh's supporting us by prayer and good will;

RESOLVED that we send our sincere greetings of thanksgiving to her, express our condolences as she grieves the death of her husband, Richard Miller, in 2017, and offer her our prayers for good health and God's Peace in 2018.

Greetings to The Rev. Gordon Scheible and Pamela

WHEREAS, Father Gordon served as our Long Term Supply Clergy and Acting Vicar from 2008 through 2013;

AND WHEREAS, he continues to be a Friend of St. Hugh's in his Texas home;

RESOLVED that we send our sincere greetings of thanksgiving to him and Pamela for his years of service here and offer them our prayers for good health and God's Peace in 2018.

Greetings to Ila Reynolds

WHEREAS, Mrs. Ila Reynolds is the Surviving Spouse of The Rev. "Jerry" Reynolds, who served as Vicar of St. Hugh's from 2002 through 2008;

AND WHEREAS, Ila continues to be a Friend of St. Hugh's supporting us by prayer and good will;

RESOLVED that we send our sincere greetings of thanksgiving for Jerry's ministry here, and offer her our prayers for good health and God's Peace in 2018.

Greetings to Karen Pinneo

WHEREAS, Mrs. Karen Pinneo is the Surviving Spouse of The Rev. Kent Pinneo, who served as Vicar of St. Hugh's from 1988 to 1997;

AND WHEREAS, Karen continues to be a Friend of St. Hugh's supporting us by prayer and good will;

RESOLVED that we send our sincere greetings of thanksgiving for Kent's ministry here, and offer her our prayers for good health and God's Peace in 2018.

Greetings to Susan Johnson

WHEREAS, Mrs. Susan Johnson, the Surviving Spouse of Father Tom Johnson who served as our Vicar from 1997 through 2002 with her help and support;

AND WHEREAS, she continues to be a Friend of St. Hugh's and continues to correspond with members of our congregation;

RESOLVED that we send our sincere greetings of thanksgiving to her, express our condolences as she grieves the death of her husband in 2017, and offer her our prayers for good health and God's Peace in 2018.