

# MINUTES: April 9, 2019

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## St. Hugh's Bishop's Committee

Jacque Swerdfeger (Bishop's Warden), James Sales (2020, People's Warden), Fr. Dan Rondeau (Vicar), *Robyn Ritchey (2020)*, Julie Roy (2021), Merrie VonSeggern (2021), Carol Rondeau (Clerk and Sunday School), Neil Passage (Treasurer). Permanent Guest: Ed Hansen (Music Minister)

Not able to attend: The Rev. Patricia Horkey (Curate), Diana Kurr (Altar Guild)

1. Prayer —Fr. Dan lead us in prayer
2. Call to Order —9:30 AM by Fr. Dan
3. Review and Update Agenda (add items to New Business as necessary)
4. Approve Minutes from the March 12, 2019 Meeting —**Add to the Minutes that a Motion was made, seconded, and approved by the Bishop's Committee to amend the 2019 Budget by moving the General Funds reserved for the Vicar's Discretionary Fund back to the General Fund and depositing a \$1,000.00 gift received for Fr. Dan's use into the Vicar's Discretionary Fund. The motion to accept the amended Minutes was made by Jacque and seconded by James. All were in favor.**
5. Treasurer's Report (Neil) —**Report submitted.**

**A motion was made by Merrie to direct the Treasurer to reactivate the Pastoral Fund and rename it the Pastoral Care Fund to be used by our Curate, The Rev. Patricia Horkey. Seconded by Julie. All were in favor.**

**A motion was made by Jacque to direct the Treasurer to establish an Accounts Payable Fund for carpeting in the remodeled Fellowship Hall and the Sanctuary. Julie seconded. 4 in favor. 1 abstention.**

6. New Business
  - a. Elect a person to fill Robyn's term (By Laws. Art. V Sec. 5) **Discussion produced 3 possibilities. Fr. Dan will ask the persons suggested about their willingness to serve. The BC will meet to elect one person to fill the vacancy due to the resignation of Robyn Ritchey.**
  - b. Discussion/decision regarding piano and organ. —**Discussion revealed a consensus to keep and use both the organ and the piano in worship at St. Hugh's. Jacque is researching the history of the organ at St. Hugh's using the Minutes of previous BC Meetings.**
  - c. Approve the 2018 Parochial Report —**Merrie moved to approve the parochial report. Julie seconded. All were in favor.**

## 7. Continuing Business

- a. Update: requesting THS to increase their stipend for use [Fr. Dan] —**No update.**
- b. Update on signage for St. Hugh's and Temple Har Shalom —**The consensus was to instruct the People's Warden to refurbish the existing sign to include: St. Hugh's Episcopal Church, our phone number, and the time of our Sunday worship.**

## 8. Reports [Written Reports, please.]

- a. Bishop's Warden's Report (Jacque) —**Report submitted. Jacque made a motion to create and maintain a list of people willing to pick up fellow parishioners. James seconded the motion. All were in favor.**
  - b. People's Warden's Report (James) —**Report submitted.**
    - i. Church Accessibility Project [James]. —**CAP Update included in the report.**
    - ii. **Highlight: James will speak with the THS Board President, Jeffrey Cohen, about moving the THS supplies from the space they currently use to a designated (and secured) kitchen cabinet.**
  - c. Community Relations (Julie) —**Report submitted.**
    - i. Fund Raising Opportunities (Julie, Merrie) —**Highlight: 2 March Fundraisers added \$600 to the CAP funds.**
  - d. Music Ministry Report (Ed) —**Report submitted. The report highlights the music of Holy Week and Easter.**
  - e. Altar Guild Report (Diana) —**No report.**
  - f. Sunday School (Carol) —**Report submitted. The report suggested we begin planning for a 2020 Easter Egg Hunt on Easter Day.**
  - g. Curate's Report (Rev. Patricia) —**Report submitted.**
  - h. Vicar's Report (Fr. Dan) —**Report submitted.**
9. Closing Prayer and Adjournment —**The meeting closed at 10:59 AM with the Lord's Prayer.**