

MINUTES: September 24, 2019

St. Hugh's Bishop's Committee

PRESENT: Jacque Swerdfeger (Bishop's Warden), James Sales (2020, People's Warden), Fr. Dan Rondeau (Vicar), Lisa Uhl (2021), Julie Roy (2021), Merrie VonSeggern (2021), Carol Rondeau (Clerk and Sunday School), Neil Passage (Treasurer).

1. Prayer –**Father Dan opened the meeting with prayer**
2. Call to Order –**9:38 AM**
3. Review and Update Agenda. **No items added.**
4. Approve Minutes from the June 11, 2019 Meeting –**Added David Haddad to list of those present at the June 11 Meeting. Julie made a motion to accept the minutes as amended. Jackie seconded. All were in favor.**
5. Treasurer's Report (Neil) –**Treasurer's Report submitted.**
 - a. Acceptance of completed Audit Documents. **Verbal report. No actionable items. Audit documents submitted.**
 - b. **CLSP Motion: "The Bishop's Committee of St. Hugh's makes a 2020 Common Life Share Pledge to the Episcopal Diocese of San Diego in the amount of \$5,600.00." Moved by Merrie, Julie seconded. Ayes: 5 (Jacque, Merrie, Lisa, Julie and Fr. Dan) Nay: 1 (James).**
 - c. **Merrie made a motion that we designate \$680 to go to the Youth and Young Adults ministries of the diocese. The motion was seconded by Lisa. Ayes: 5 (Father Dan, Julie, Merrie, Lisa and Jacque). Nay: 1 (James). Note: the \$680 represents funds above our minimum required pledge to the diocese.**
 - d. Establish Bingo Fund. **Document attached.**
 - e. Funding status of the Roof Project. **Verbal Report. No actionable items.**
 - f. Funding status of Church Accessibility Project. **Verbal Report. No actionable items.**
6. New Business. **No New Business.**
7. Continuing Business. **No Continuing items.**
8. Reports
 - a. Bishop's Warden's Report (Jacque) –**Report submitted.**
 - i. Church safety. **Roland Gaebert is coordinating our efforts.**
 - b. People's Warden's Report (James) –**Report submitted.**
 - i. Working arrangement with Temple Har Shalom (THS) –**After**

discussion, the BC asked James to move the Votive Candles to the hearth in front of the fireplace. The Ark (used for the Torah) can be moved from the Fellowship Hall into the Nave of the church (where the Votive Candles were). Fr. Dan will speak with Jeffrey Cohen (President of the Board of THS) about increasing the monthly rent received from THS.

- ii. **Church Accessibility Project –Completed. Letter of thanks and commendation to be written and sent to Eric Townsend Construction for their work here.**
 - iii. **Roof Project –James will evaluate the work of the 3 construction firms who have bid on the project before recommending a bid to accept.**
 - iv. **Security Cameras Motion: “The Bishop’s Committee authorizes the People’s Warden to spend up to \$200 for the purchase and installation of security cameras.” Moved by Jacque. Seconded by Julie. All were in favor.**
- c. **Fund Raising and Community Relations (Julie) –Report submitted.**
- i. **Bingo Fund Raising Project –Discussion about continuing Bingo. Julie will meet with the Bingo Committee to plan future Bingo nights.**
 - ii. **Future Fund Raiser –Discussion about a food booth at the Idyllwild Tree Lighting led to other ideas. Julie will pursue the possibility of a booth/table for St. Hugh’s at the Annual Harvest Festival.**
- d. **Music Ministry Report (Ed) –Report submitted.**
- e. **Altar Guild Report (Diana) -no report submitted**
- f. **Sunday School (Carol) –Report submitted.**
- g. **Curate’s Report (Rev. Patricia) –Report submitted.**
- h. **Vicar’s Report (Fr. Dan) –Report submitted.**
9. **Closing Prayer and Adjournment –The meeting closed with a prayer led by Fr. Dan and adjourned at 11:32 AM.**