

# MINUTES: March 26, 2020

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## **St. Hugh's Bishop's Committee**

*This meeting was conducted via Zoom.*

**Members Present: Jacque Swerdfeger (Bishop's Warden), James Sales (2022, People's Warden), Fr. Dan Rondeau (Vicar), Julie Roy (2021), Merrie VonSeggern (2021), Lisa Uhl (2022), Carol Rondeau (Clerk and Sunday School), Neil Passage (Treasurer).**

**Permanent Guests Present: Diana Kurr (Altar Guild), David Haddad (Convention Delegate)**

1. Prayer (**YouTube video, "Be not afraid"**)
2. Call to Order **10:03 AM**
3. Review and Update Agenda –**No additions**
4. Approve Minutes from the February 11, 2020 Meeting –**Deferred to April Meeting**
5. Treasurer's Report (Neil) –**Merrie proposed accepting the Revised Budget submitted by Neil; seconded by Lisa. All were in favor. (Neil's proposal and the CV Budget attached).**
  - a. **Roof Fund: After discussion, consensus was to move remaining funds into the Building Contingency Fund. Neil was asked to contact Darlene Fletcher, the Comptroller of St. Margaret's, to finalize the accounting of this.**
6. New Business
  - a. Easter Ad (Fr. Dan) –**Discussion led to consensus to take a ¼ Page Ad to run in Holy Week. A message of blessing and hope.**
  - b. Keeping in touch –**In discussion it became clear that all members of the Bishop's Committee had made and would continue to make contact with our Members.**
7. Continuing Business

## 8. Reports (Verbal)

- a. Bishop's Warden's Report (Jacque) –**Contacting Members.**
  - b. People's Warden's Report (James) –**Discussed attached report.**
  - c. Fund Raising and Community Relations (Julie) –**Discussion about a Memorial Day Fundraiser (May 22, 2020).**
  - d. Music Ministry Report (Ed) –**Continuing to suggest hymns as if we were able to worship together. Hymns explored in the Vicar's emails when possible.**
  - e. Altar Guild Report (Diana) –**Purchase of communion hosts discussed.**
  - f. Sunday School (Carol) –**Children's chairs and tables cleaned and sanitized; sign posted reserving both chairs and tables for Sunday School use only.**
  - g. Vicar's Report (Fr. Dan) –**Regular emails being sent to encourage prayer and study. Will contact members about continuing financial support of St. Hugh's. Bible Study continuing via Zoom.**
9. Closing Prayer and Adjournment –**Offered the Lord's Prayer. Adjourned at 10:46 AM**

**NEXT MEETING: TUESDAY, April 14, 2020 at 10:00 AM**



Neil Passage <sthughfinance@gmail.com>

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## Interim CV Budget

1 message

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**Neil Passage** <npassage@gmail.com>

Mon, Mar 16, 2020 at 10:51 AM

To: Father Dan Rondeau <drondeau910@gmail.com>, Jacque Swerdfeger <jacqueswerdfeger@gmail.com>, Julie Don Roy <Julie@alpacasnextdoor.com>, Carol Rondeau <crondeau910@gmail.com>, Lisa Uhl <uhl.lisa@gmail.com>, Merrie VonSeggern <idy43mvons@yahoo.com>, James Sales <jes97209@gmail.com>

Bcc: sthughfinance@gmail.com

Hi All,

[Here is a revised Budget for the temporary closure, the CV Budget.](#)

The only items included are utilities and personnel expenses. The Housing Allowance will be deferred subject to disposition at a later date.

Please note, the CV Budget is cash only. For this reason the Housing Allowance is not included. It will be a deferred item set up as a payable, to be dealt with at a later date.

The CV Budget assumes zero donations, with expenses of approximately \$1,500.00 per month.

If there are no objections I will prorate this budget into the 2020 Budget approved at the January 14th Bishop's Committee meeting, and use the combined budgets (Approved and CV) for the March close.

Please bear in mind, all of the above is a more or less "**where-we-are**" estimate of the temporary closure's effect on the church's finances.

As with everything else in life, it is subject to revision.

Thanks.



Daniel Rondeau &lt;drondeau910@gmail.com&gt;

## February 2020 Treasurer's Report Addendum

1 message

Neil Passage &lt;npassage@gmail.com&gt;

Wed, Mar 25, 2020 at 5:21 PM

To: Father Dan Rondeau <drondeau910@gmail.com>, Jacque Swerdfeger <jacqueswerdfeger@gmail.com>, Julie Don Roy <Julie@alpacasnextdoor.com>, Carol Rondeau <crondeau910@gmail.com>, Lisa Uhl <uhl.lisa@gmail.com>, Merrie VonSeggern <idy43mvons@yahoo.com>, James Sales <jes97209@gmail.com>  
 Cc: Ed Hansen <88keyeddie@gmail.com>, David Haddad PhD <noema@mac.com>, Diana Kurr <dianarmk@gmail.com>, Robyn Ritchey <robyns.ritchey@gmail.com>, Martha Chuck Lumia <mlumia926@gmail.com>, Mizzi Diamond <mizzidiamond@yahoo.com>

### **FEBRUARY 2020 TREASURER'S REPORT** **ADDENDUM for 3/26/20 BISHOP'S COMMITTEE MEETING VIA ZOOM**

[Original available here](#)

#### Roof Fund

[After some back `n forth, back `n forth](#) Kirby assures me the check will soon be "in the mail".  
[I'm expecting it later this week/first thing next week.](#)

Thanks Kirby.

#### Coronavirus (CV) Budget

[Recapping my previous email](#) on the CV Budget revision:

#### CV Budget Revision Summary

Donations to General Fund	\$ 0.00
Expenses: \$100.00 each Water, Electricity, Propane, Cable	\$ 400.00
Music	\$ 800.00
	\$
Monthly General Fund Decrease	1,200.00

Father Dan agreed to a temporary deferral of the Housing Allowance.

[Although my email contained a drop-dead approval provision](#), I would appreciate formal approval of the [interim CV Budget to be merged with the 2020 Budget during the temporary suspension of services.](#)

#### This Month

#### March Summary

Donations for 3/1 & 3/8	\$ 1,200.00
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Donations during temporary closure via mail and PayPal	\$ 900.00
Expenses	\$ 1,800.00
Estimated increase in General Fund for March	\$ 300.00

Bank Balance this afternoon, 3/25/20 @ 2:46 pm, **\$17,120.42.**



Summary | **Statements & Accounts** | Bill Pay | Payments & Transfers | Financial Tools | Alerts | Service Center

### Account Details

Account:

CSV format now available!  
[Download](#) [Print](#)

- See Available Offers
- Add More Products

Checking *1705	
Available Balance	Posted Balance
<b>\$17,120.42</b>	<b>\$17,120.42</b>

Related Activities

- Make a Transfer
- Make Bill Payment

Assuming the eminent arrival of the Roofing Grant, bump that balance up to;

**\$27,120.42**

Thanks, see you tomorrow afternoon.

Neil Passage

Treasurer, St. Hugh's Episcopal Church  
Idyllwild, California

# People's Warden Report | 9 March 2020

Greetings from Bavaria.....

## **Roof**

The new roof is finished. I haven't seen it but reports I've gotten says it looks great and Gardner Roofing did a great job of clean up afterwards.

## **Wifi Booster**

Neil, do you know if that was installed and working better? I don't have contact here with the electrician.

## **Electrical Repair**

All repairs have been done, lights replaced with LED's, new dimmers and outlets installed where needed.

## **Thermostat**

Still investigating the best one for our needs. Will address when I return.

I miss being at church and hope that all is well.

Respectfully submitted  
James Sales  
Peoples Warden.